

**BOROUGH OF LONGPORT WORKSHOP COMMISSION MEETING
MUNICIPAL BUILDING, 2305 ATLANTIC AVE
LONGPORT, NJ 08403
WEDNESDAY, FEBRUARY 9, 2022 – 4:00 PM**

The meeting was called to order at 4:00 pm.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. A notice of this meeting was emailed to the Press of Atlantic City and The Current on February 4, 2022. In addition, copies of notices were posted on the bulletin board and filed in the office of the municipal clerk. Notices on the bulletin board have remained continuously posted.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	present

Borough Solicitor Affanato, Administrator Porter, CFO Kelly, Engineer Dennis, Zoning Officer Funk, Library Director Gerhardt, and Municipal Clerk Kyle also present.

Mayor Russo stated the location of the emergency exits.

Administrator Porter:

Administrator Porter discussed a recent \$5,000 donation the Borough received as part of the New Jersey Department of Environmental Protection's requirements when applying for a Coastal Area Facility Review Act (CAFRA) permit. He added that the Borough previously received a \$5,000 donation that was used towards purchasing blue beach mats.

He explained that the Borough needs to designate a Clean Communities Coordinator and that there could be a resolution to appoint an individual at the next meeting for the Governing Body's consideration.

Administrator Porter also discussed a resolution on the agenda for a Local Efficiency Achievement Program (LEAP) grant. He said the grant would be used to purchase a software program, Forerunner, that can be used by coastal communities to help in Community Rating System (CRS) management. He explained that Longport would be taking the lead in applying for the grant and that several other coastal communities would also be on board. He explained that having additional communities on board would help bring down the cost of the software. He was not sure of the total grant amount noting that it could be \$62,500 or \$125,000, depending on the total number of participating municipalities.

He also provided an update on the municipal budget process. He discussed upcoming capital projects including a water and sewer project that would require that the Borough adopt a bond ordinance in order to finance it. Engineer Dennis said that the Borough would soon have to go out to bid and award the Atlantic Avenue grant project in order to meet the grant's timeline requirements. Engineer Dennis said that he has a list of approximately 27 capital projects for the Governing Body to review and prioritize. Mayor Russo requested an update on web cameras and an electric vehicle charging station.

Borough Solicitor Affanato:

Solicitor Affanato said he was contacted by Jon Barnhart of Mr. Ponzio's office regarding interest from Mr. Lamberti for a joint permit to repair/ replace the bulkhead on Amherst Avenue. Solicitor Affanato noted that he was OK with a joint permit as long as it did not delay the Borough's permit progress.

Solicitor Affanato also discussed donations provided to the Borough as part of the NJ DEP's CAFRA permit process.

He said that a civil case involving the Borough had been dismissed recently.

Solicitor Affanato discussed the installation of web cameras outside of Borough Hall. He said that the cameras must be angled in such a way as to only show public property and that the purpose of the cameras is to show real-time flooding. Zoning Officer Funk discussed installing additional cameras at other locations within the Borough.

Solicitor Affanato also discussed the use of moveable basketball nets in Borough streets. He noted that he is aware of one town in the area that regulates the use of athletic equipment in streets. According to the municipality's Code, items in the street cannot interfere with trash or snow removal. He asked the Governing Body how they wished to proceed on this topic.

Solicitor Affanato discussed Planning and Zoning Board application fees. He explained that the Borough had received a request for a refund of this fee. He discussed how other municipalities implement these fees and added that the Borough's Code is not clear on the ability to issue refunds. He said that the ordinance could be amended to not allow refunds. There was further discussion on this topic. Commissioner Leeds said he would look into various fees and consult with the chairman of the Planning and Zoning Board.

Solicitor Affanato said he met with Zoning Officer Funk and that Mr. Funk is requesting an amendment to the Borough's Code. Specifically, he is requesting that a 'roof pitch' inspection be added to the 'top of ridge' inspection. He said that he would prepare the ordinance amendment for the next meeting.

Engineer Dennis:

Engineer Dennis said he recently met with Mr. Stroebele, Administrator Porter, and CFO Kelly, to discuss Mr. Stroebele's concern regarding excess sewer charges. He said that Mr. Stroebele seemed agreeable to amending the Borough's ordinance to adjust excess water charges and remove excess sewer charges.

He also provided an update on the Well House #4 construction project. He said that the contractor delivered a job trailer to the site and is planning to begin construction soon.

Mayor Russo:

Mayor Russo discussed Clean Ocean Action's upcoming beach sweeps, including one to be held April 9, 2022, and another on October 22, 2022. He explained that the organization is looking for more recycling cans to be placed on the beach to help limit the use of plastic bags during the cleanup. Mayor Russo said that the Borough received numerous compliments on the recent snow removal work by the Public Works Department.

Mayor Russo also discussed an agreement the Borough received from the County for aerial mosquito spraying. He noted that he would get more information regarding the proposal and asked if the Governing Body was interested in spraying for mosquitos.

Commissioner Leeds:

Commissioner Leeds had nothing further to report.

Commissioner Lawler:

Commissioner Lawler had nothing further to report.

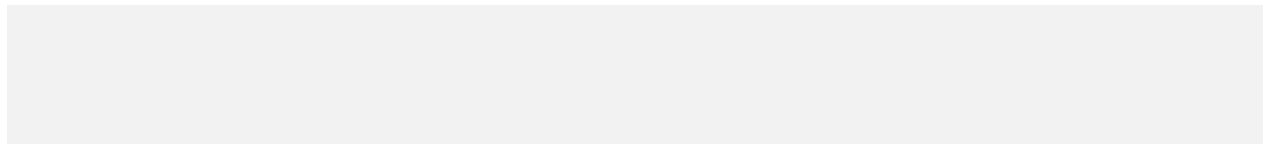
Municipal Clerk Kyle:

Municipal Clerk Kyle discussed adding a section on the Borough's website for community news.

Miscellaneous:

Solicitor Affanato also commended the Public Works Department on snow removal in the Borough.

Motion to Adjourn – Commissioner Leeds, seconded by Commissioner Lawler. All in Favor – Yes. None Opposed. Meeting adjourned at 4:29 pm.



**BOROUGH OF LONGPORT COMMISSION MEETING
MUNICIPAL BUILDING, 2305 ATLANTIC AVE
LONGPORT, NJ 08403
WEDNESDAY, FEBRUARY 9, 2022**

The meeting was called to order with the flag salute at 4:30 pm.

Municipal Clerk Kyle read the Opening Statement pursuant to the Open Public Meetings Act. A notice of this meeting was emailed to the Press of Atlantic City and The Current on February 4, 2022. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the municipal clerk. Notices on the bulletin board have remained continuously posted. Official action may be taken at this meeting.

ROLL CALL:	Nicholas Russo	present
	James P. Leeds, Sr.	present
	Daniel Lawler	present

Borough Solicitor Affanato, Administrator Porter, CFO Kelly, Engineer Dennis, Zoning Officer Funk, Library Director Gerhardt, and Municipal Clerk Kyle also present.

Emergency Exits, Public Speaking Announcement information provided by Mayor Russo.

Approval of minutes-

Municipal Clerk Kyle requested a motion to approve the minutes from the January 19, 2022, Workshop and Regular Commission Meetings. Commissioner Leeds made a motion, seconded by Commissioner Lawler, to approve the minutes from the January 19, 2022, meeting. ALL AYES- none opposed.

ORDINANCES – SECOND READING/ PUBLIC HEARING on O2022-02 - An Ordinance Amending Chapter 4 of the Borough of Longport Code Book

No one wished to speak on this ordinance.

ORDINANCE

Number	Title
2022-02	An Ordinance Amending Chapter 4 of the Borough of Longport Code Book
Purpose	The purpose of this ordinance is to define the configuration of the Longport Beach Patrol, define the duties, qualifications and term of the beach patrol chief and the issuance of uniforms and equipment.
Motion	Motion – Commissioner Lawler, seconded by Mayor Russo to adopt Ordinance #O2022-02.
Roll Call Vote	Mayor Russo – Yes Commissioner Leeds – Yes Commissioner Lawler – Yes ALL AYES. None opposed.

Public Comment or questions on listed resolutions:

There was no public comment or questions on the listed resolutions.

RESOLUTIONS – CONSENT AGENDA (R2022-22 through R2022-25):

Number	Title
2022-22	Governing Body Certification of Compliance with the United States Equal Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964” MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.
2022-23	Resolution of Support from Local Governing Body Authorizing Electric Vehicle Charging Station Grant from the State of New Jersey – Grant Identifier: AQ22-107 MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.
2022-24	Authorization of a Non-Fair and Open Contract to Edward D. Dennis, Jr. of Remington & Vernick Engineers for Professional Services as Longport Municipal Engineer Year 2022 MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.
2022-25	A Resolution Authorizing the Borough of Longport to Apply for a LEAP Implementation Grant MOTION – RUSSO, SECOND- LEEDS, All AYES- none opposed.

BILL LIST

Commissioner Leeds, Commissioner of Revenue and Finance, asked if there were any questions on the Bill List. There were none. MOTION – LEEDS, SECOND – RUSSO. ALL IN FAVOR - ALL AYES. NONE OPPOSED.

FINANCIAL SUMMARY REPORT

Commissioner Leeds, Commissioner of Revenue and Finance, asked if there were any questions on the Financial Summary Report. There were none. MOTION – LEEDS, SECOND – LAWLER. ALL IN FAVOR - ALL AYES. NONE OPPOSED.

ADMINISTRATOR’S REPORT:

Nothing further to report.

SOLICITOR’S REPORT:

Nothing further to report.

ENGINEER’S REPORT:

Nothing further to report.

COMMISSIONERS REPORTS:

MAYOR RUSSO

Mayor Russo requested that the Municipal Clerk follow up on an agreement with the County for aerial mosquito spraying in the Borough.

COMMISSIONER LEEDS

Commissioner Leeds had nothing further to report.

COMMISSIONER LAWLER

Commissioner Lawler had nothing further to report.

PUBLIC COMMENT

No one wished to speak.

ADJOURNMENT

MOTION – COMMISSIONER LEEDS, SECOND – COMMISSIONER LAWLER. All AYES- none opposed.

Adjournment – 4:35 pm.